

## IMMACULATE CONCEPTION HS-01409779 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Counting and Claiming - Review Period (322-325)	Immaculate Conception High School	324	04/09/2018	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 03/27/2018 02:24 PM	CAP Accepted			
			CAP Submitted JOYCE KOCH 03/26/2018 03:26 PM	The Administration of Immaculate Conception High School understands that a student may forget to bring breakfast or lunch or may misplace his/her meal ticket or money to purchase breakfast or lunch on a school day. In the event that a lunch ticket is misplaced or lost, the student must request a replacement from the main office prior to proceeding to the lunchroom. Students are expected to safeguard meal tickets as they would cash or any other valuable. Prepaid tickets, for full price or reduced-price meals will be replaced for the purchased value less the total number of meal charges possible from the date of issue. Students who frequently need to replace a ticket will be considered unprepared for school and may be subject to disciplinary action as determined by the Vice Principal or Principal. The charge policy is attached as well.			
			Flagged Erlisa Levin 03/11/2018 10:16 PM	The system for counting lunch meals must provide accurate counts and must be implemented properly by the food service personnel responsible for taking daily meal counts. The school did not have a reasonable explanation for patterns that were identified with the free, reduced and/or paid lunch counts, indicating questionable meal count practices. Since a flaw exists in the method of accountability immediate investigation and corrective action is necessary. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed. Update the policy on how to account for students who loose tickets to provide an accurate daily count.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Dietary Specifications and Nutrient Analysis (603-605)	Immaculate Conception High School	603	04/09/2018	CAP Accepted	
<b>Corrective Action History</b>			CAP Accepted Erlisa Levin 03/27/2018 02:25 PM	CAP Accepted			
			CAP Submitted JOYCE KOCH 03/26/2018 03:30 PM	Attached is a approved waiver for Pizzeria Pizza.			
			Flagged Erlisa Levin 03/11/2018 10:17 PM	Technical assistance for areas of concern for lunch is indicated on the On-Site Dietary Specifications Assessment Tool. Refer to the assessment tool for the specific information. The pizzeria pizza was not WGR, not on waiver, please find an alternative.			